



JOB POSTING

Mennonite New Life Centre of Toronto Toronto ON

Position Title: **Counter Human Trafficking Counsellor**

Status: **Part Time (21 hours per week)**

Reporting: **Counter Human Trafficking Case Manager**

Application Deadline: **June 30th, 2017**

MNLCT has a demonstrated history of serving vulnerable populations within the Greater Toronto Area. As a part of our programming, and in partnership with Aurora House, MNLCT is adding services to support the integration and wellbeing needs of individuals who have been trafficked. The Counter Human Trafficking Counsellor provides a combination of community outreach, training and education, and trauma-informed case management services to vulnerable populations. This position will build and maintain relationships with service providers, law enforcement, and anti-trafficking coalition members throughout the Greater Toronto Area as well as maintaining service provision and contract compliance with funders.

The Counter Human Trafficking Counsellor will provide trauma-informed, culturally competent services to victims of modern slavery, including Canadian citizens, immigrants and non-status individuals, men and women, youth and adults. This position will provide response services and comprehensive clinical case management to victims of human trafficking, including conducting intake, developing a safety plan and addressing basic needs. Coordination and delivery of services pertaining to mental health therapy, emotional support groups, housing, legal services, job training, life skills workshops, mentoring, and assistance with educational needs will be a key component of this role.

Frequent travel between all three MNLCT sites (Greater Toronto Area) and community events will be required.

Responsibilities:

- Knowledge and understanding of the Palermo Protocol and accompanying regulations, reauthorizations and related policies concerning trafficking provincially, nationally and internationally;
- Knowledge and understanding of immigration applications and processes including but not limited to temporary resident permits, humanitarian and compassionate grounds cases, etc.;
- Provision of comprehensive case management services to victims of human trafficking to ensure acute needs are met in a timely and culturally appropriate manner;
- Coordinate psychosocial, mental health, legal, medical, translation, and housing services and referrals;
- Develop expertise working with different populations (LGBTQI, at-risk youth, etc.);
- Maintain case file documentation to conform to contract requirements as well as to reflect the needs of the individual client, including the maintenance of clear and concise case notes in compliance with privacy and health privacy acts including PHIPA regulations;
- Identify new resources and services in the community. Build partnerships with coalition members and providers and work to connect clients available resources;
- Build and maintain relationships with various local, provincial and federal law enforcement agencies;
- Conduct community outreach and training activities with diverse audiences and stakeholders, as needed;
- Represent MNLCT and Aurora House at Toronto Human Trafficking Network task force meetings as needed;
- Attend local coalition meetings and participate in coalition events and trainings. Develop strategies to further assist in the identification and referral of victims of trafficking
- Development and implementation of support groups, life skills workshops, job training, and all enrichment, leadership and empowerment programming;



- Play a leading role in developing and expanding service referral partnerships with social service agencies, community employment and educational partners, and shelter providers;
- Contribute to organizational efforts to eradicate human trafficking locally, nationally, and internationally;
- Manage and track expenses against program budget, including creating and sending monthly invoices to funder;
- Grant and report writing as required;
- Supervise volunteers and interns associated with the program;
- Travel in and around the service delivery area to deliver and coordinate services.

Qualifications:

- Relevant post-secondary degree in Social Work, Social Science, Psychology or other relevant Human Services degree;
- 3 or more years of related professional experience preferably with vulnerable populations in a social service, non-profit setting. Case management and/or victims' assistance experience;
- 3 or more years of experience in project management, preferably within the non-profit sector;
- Understanding and critical analysis of challenges and systemic barriers to integration for newcomers;
- Excellent English verbal and written skills required. Proven grant and report writing skills are essential;
- Strong organizational skills and detail-oriented;
- Excellent presentation, financial management, and problem solving skills;
- Ability to effectively communicate and work as a team member with collaborative partners, the community, and clients in a cross-cultural, multi-disciplinary environment;
- Computer literacy, data base experience preferred;
- Ability to work independently and be a flexible team player;
- Passion for people and social justice. Empathy, cultural sensitivity and anti-oppression approach;
- Fluency in a second language is an asset.

The Mennonite New Life Centre is committed to employment equity initiatives. We encourage applicants from the communities we serve and members of ethno-racial, aboriginal, immigrant, refugee, LGBT and disabled community groups to apply and self-identify. Internal and external candidates may apply.

Please note that only qualified candidates to be interviewed will be contacted.

Please apply by sending your resume and cover letter in a single MS Word or PDF document to Human Resources at jobs@mnlct.org. Please quote reference # CHTC2017 in the subject heading of your application.

For more information about the Mennonite New Life Centre of Toronto, please visit www.mnlct.org.