

The Employment Readiness Series is a unique series of 8 sessions designed to enable you to succeed in the workplace and be employment ready in Canada. They are an opportunity for people to meet, network, discuss important topics related to soft skills and get their career questions answered by an expert instructor.

If you attend at least 4 out of 8 sessions, you will be awarded the Employment Readiness certificate.



EMPLOYMENT READINESS SERIES

	TOPIC	DAY	TIME
Session 1	Skills you need for workplace success	April 27	5PM - 8PM
Session 2	Emotional Intelligence	April 30	10AM - 1PM
Session 3	Become an effective manager & leader	May 4	5PM - 8PM
Session 4	Smart Job search: Using LinkedIn and other websites to your advantage	May 7	10AM - 1PM
Session 5	Digital transformation & Awareness in technology	May 11	5PM - 8PM
Session 6	Negotiating for results	May 14	10AM - 1PM
Session 7	Resume & cover letter writing skills	May 18	5PM - 8PM
Session 8	Interview & networking skills	May 21	10AM - 1PM

